

Registration

All coaches must register their teams in the International Center. Driving directions are available on the next page.

Only coaches will be allowed in the registration area in the International Center. To help the process function smoothly, we ask that one coach from each team enter the registration area, located at the back of the building. A tent will be placed behind the International Center for teams to trade pins and get to know each other while the coaches register. Coaches will turn in the medical and media release forms and will receive your team's housing assignment information, program materials, and directions to your residence hall check-in site and designated parking lot. There are restrooms available inside the International Center, in addition to a food court and souvenir shop.

Registration will be open:

Tuesday, May 19th Noon - Midnight

Wednesday, May 20th 8:00 am - Midnight

Thursday, May 21st 8:00 am – Noon

Upon arrival to the residence hall, you will receive room keys, bathroom keys (if applicable), conference cards, wristbands, and lanyards. Conference cards are used for building/living wing access, meal access, and laundry room use. If you lose your keys/cards, the charge will be \$75 for the room key, \$15 for the bathroom key, and \$10 for the conference card. Charges will be billed to the teams by Odyssey.

Late Arrivals:

For those arriving on Monday or after registration hours on Tuesday or Wednesday, please stop at the International Center. Michigan State University staff will run a 24-hour check-in service and will direct you to your assigned residence hall. You will complete the rest of the check-in process the next day during regular registration hours. If you arrive after noon on Thursday please check in at the Odyssey Information Booth at the International Center.

Michigan State University is committed to providing equal opportunity for participation in all programs, services and activities. Accommodations for persons with disabilities may be requested by contacting Destination State Conference Management at 517-353-9300 by May 1, 2015. Requests received after this date will be honored whenever possible.